

BY-LAWS
OF SOUTHERN CALIFORNIA MUNICIPAL ATHLETIC FEDERATION
(a non-profit corporation)

ARTICLE I
MEMBERSHIP

Section 1. Classes of Membership. Classes of membership in the corporation (hereinafter designated as the Federation) shall be ACTIVE, AGENCY, AUXILIARY, AFFILIATE, ASSOCIATE, SPECIAL, PARTICIPANT and HONORARY. The voting power, property rights and interests of each class of membership being unequal, shall be determined and fixed as herein set forth:

a. ACTIVE MEMBERS. Only such individuals who have responsibility for administration, supervision, coordination or implementation of a sports, recreation or community services program for a municipality, county agency, recreation district, community Federation, incorporated association, university, college, school district, a branch or service area of the armed forces, or not for profit youth serving agency, or any agency that is the major provider of recreational sports services within the established SCMAF geographical boundary shall be eligible to be an Active Member. The voting rights of active members shall not be restrictive. They shall be eligible and entitled to hold any elective or appointive office in the Federation.

b. AGENCY MEMBERS. Only those agencies who have responsibility for administration and implementation of a sports program for a municipality, county agency, recreation district, incorporated association, university, college, school district, a branch or service area of the armed forces, or not for profit youth serving agency, and who operate programs under the general rules, regulations, policies and standards of SCMAF and who register all eligible Participant Members as defined in Article I, Section 1, h, in SCMAF shall be eligible to be an Agency Member. They shall be eligible to assign voting privileges to all employees of the agency who meet the criteria for Active Member outlined in Article I, section 1(a).

c. ASSOCIATE MEMBERS. Individuals who have general or direct responsibility for supervision, coordination, or implementation of a sports or athletic program in any school district, community Federation, incorporated association, any branch or service area of the armed forces, university, college, athletic association, athletic club, private school, recognized youth-serving agency, private athletic association or club, or church, which offers programs which coincide with those of Active or Agency Members in the same geographic area shall be eligible to become Associate Members. No Associate Member shall be eligible to hold any elective office in the Federation. Associate Members may be eligible for appointment as a member of the Board of Directors or any General Committee.

d. STUDENT MEMBER. Registered full time students at an accredited college or university in a major of recreation, physical education, social services or similar area of study shall be eligible for Student Membership. Student Members are eligible to serve as an elected or appointed member of the Board of Directors or any Committee.

e. AFFILIATE MEMBERS. Individuals who have general or direct responsibility for administration or supervision of sports and athletic facilities, or general or direct responsibility for administration or supervision of recreational sports programs for an industrial firm, for profit Federation, state or national recreation association, or any municipality, county agency, recreation district, incorporated association, university, college, school district, a branch or service area of the armed forces, not for profit youth serving agency or any agency that is the major provider of recreational sports services outside of the established Federation geographic boundaries shall be eligible for Affiliate Membership. No Affiliate Member shall be eligible to hold any elective office in the Federation. Affiliate Members may be eligible for appointment as a member of the Board of Directors or any General Committee. Affiliate Members are entitled to receive mailings, rulebooks and a membership directory, participate in the SCMAF insurance and medical benefits programs and receive all social and educational benefits.

f. AUXILIARY MEMBERS. Any person who wishes to support the Federation and is unable to qualify for membership in other categories may be an Auxiliary member. Auxiliary members are entitled to receive mailings, rulebooks and a membership

directory. No Auxiliary member shall be eligible to hold any elective office in the Federation nor shall he have the right to vote on any matter brought before the general membership, nor be eligible to be the chairperson of any committee thereof. Auxiliary members shall pay actual costs involved in receiving other SCMAF benefits. Auxiliary Members shall not be eligible to be the chairperson of any committee, however he may be eligible for appointment as a member of any General Committee.

g. SPECIAL MEMBERS. Any person desirous of assisting the Federation in promoting its objectives, aims and goals, and who is unable to qualify for membership under subdivisions a or c of this Article, shall be eligible to become a Special Member. No Special Member shall be eligible to hold any elected office in the Federation. Special Members may be eligible for appointment as a member of the Board of Directors or any General Committee.

h. PARTICIPANT MEMBERS. Teams and individuals competing or officiating in any sports or athletic activity in a league promoted or conducted by SCMAF, an Agency Member, Active Member, Associate Member or Affiliate Member and which shall have paid the current registration fee for such teams and individuals, shall be Participant Members for the duration of the specific membership year for such sport or activity. A Participant Member shall not be eligible to vote on any matter, nor be eligible to hold any office nor be a member or chairperson of any committee.

i. HONORARY MEMBERS. Honorary Members shall be individuals designated and appointed by the Board of Directors upon recommendation by the Citations and Awards Committee. No Honorary Member shall be eligible to hold any elected office in the Federation. Honorary Members may be eligible for appointment as a member of the Board of Directors or any General Committee.

Section 2. Membership Dues. All members, except Honorary Members, shall pay such dues, annually, as established by the Board of Directors and except Special Members, such payment shall constitute the membership dues for the calendar year ending on December 31st of each year. The dues of this Federation shall be established by two-thirds majority vote of the Board of Directors. Membership dues for Active, Agency, Affiliate, Associate, Student, Auxiliary and Special memberships shall be reviewed by the Finance

Committee and the Membership Chair. Upon recommendation to the Board of Directors, 90 days must pass before a vote may be taken on any dues changes. Following any increase, a minimum of two years must pass before dues may be increased again.

ARTICLE II MEETINGS

Section 1. Places of Meetings. All meetings of the Federation shall be held at such places as shall be designated for that purpose from time to time by the Board of Directors.

Section 2. General Membership Meetings. The General Membership meetings of the Federation shall be the Annual Meeting and at least one other general membership meetings as called by the Board of Directors who may call additional General Membership meetings as necessary.

Section 3. Installation of newly elected Officers and Directors. The Annual Meeting shall be the meeting at which the officers and directors shall be installed and take office.

Section 4. Special Meetings. Special meetings of the membership, for any purposes whatsoever, may be called at any time by the President, or by the Board of Directors, or by written petition of 25 or more Active Members.

Section 5. Notice of Meetings. Notices of the General Membership meetings and of special meetings, shall be given to all members entitled to vote, in writing, either by hard copy or electronically, thereat by the Executive Director, or if there be no such officer, or in case of neglect or refusal, by any Director or member.

Such notices shall be sent to the member's address appearing on the books of the Federation, or supplied by him to it for the purpose of notice, not less than ten days before such meeting. Notice of any meeting of the membership shall specify the place, the day and the hour of the meeting, and in the case of a special meeting, the general nature of the business to be transacted. When a meeting is adjourned, it shall not be necessary to give any notice of the adjournment of or of the business to be transacted at an adjourned meeting other than by announcement at the meeting at which such adjournment is taken.

Section 6. Quorum. If written or electronic notice of such meeting shall have been given at least ten days prior thereto, then a quorum shall be considered as those present and eligible to vote, otherwise the presence of 75% of the members entitled to vote thereat, present in person, shall be required and shall constitute a quorum at all General Membership Meetings of the Federation for the transaction of business.

Section 7. Voting Rights. Only members in good standing on the day of any meeting of the membership, or if the voting is done by mail, regular or electronic, the last day for the receipt of such vote, shall be entitled to vote at such meeting or by such ballot. Electronic voting methods must be approved by the Board of Directors. Every member entitled to vote shall be entitled to one vote. There shall not be cumulative voting.

ARTICLE III

DIRECTORS: MANAGEMENT

Section 1. Powers. Subject to the limitation of the Articles of Incorporation, of the By-Laws and of the Laws of the State of California as to action to be authorized or approved by the members, all corporate powers shall be exercised by or under authority of, and the business and affairs of this Federation shall be controlled by, a Board of Directors.

Section 2. Number and positions. The full Board of Directors shall consist of twenty five (25) members. Of the twenty five (25) members, eleven (11) elected members consisting of the President, Vice President, Immediate Past President, and a representative from the eight associations shall make up the Executive Board. The President, Vice President, and Immediate Past President shall constitute the Executive Officers. The remaining positions of the Board of Directors shall consist of appointed members consisting of two (2) Administrator Representatives, two (2) Supervisor representatives, two (2) student representatives, two (2) Educators, two (2) Program Partners, one (1) Special Member, and three (3) commissioners to oversee youth sports, adult sports, and wellness programs. In addition, each Association shall elect one Director to serve on the Federation Executive Board. (refer to exhibit A)

Section 3. Election and Tenure of Office. The President, Vice President and Administrator, Supervisor, and Student Representatives shall be elected by secret ballot

prior to the Annual Meeting or by ballots cast by regular or electronic mail by the members entitled to vote thereon, no later than September 15. The President and Vice President shall serve for one year until their successors are elected and have qualified. The President shall automatically serve one additional year as the Immediate Past President. The Administrator, Supervisor, and Student representatives shall be elected for alternating two year terms. Their term of office shall begin at the Annual Meeting following their election. The person elected at such meeting, or by such ballots cast by regular or electronic mail, as the President, Vice President, Administrator (2), Supervisor (2), and Student (2) representatives shall be thereby deemed and considered as having been elected as Directors of the Federation. Appointment to positions to the Board of Directors shall be made by majority vote of the Executive Board.

Section 4. Vacancies. Vacancies in the position of Vice President may be filled by a majority vote of the remaining board members, though less than a quorum, or by a sole remaining board member and Vice President so elected shall hold office until his successor is elected according to Article III, Section 3 of these Bylaws.

Section 5. Place of Meeting. Meetings of the Board of Directors shall be held at such place as may be designated for that purpose, from time to time, by resolution of the Board of Directors or written consent of all of the Members of the Board. Any meeting shall be valid, wherever held, if held with the consent of all Members of the Board given either before or after the meeting and filed with the Executive Director of the Federation.

Section 6. Regular Meetings. The Executive Board of Directors will hold not less than six pre-planned regular business meetings spaced evenly throughout the year. In addition, the full Board of Directors shall hold regular business meetings quarterly.

Section 7. Special Meetings - Notices. A special meeting of the Board of Directors may be called by: a) the President, b) a majority of the Executive Board or, c) at least 50% of the Board members. Written or electronic notice of the time and place of special meetings shall be delivered personally to the Directors or sent to each Director, with confirmation of receipt, not less than 48 hours prior to the time of the holding of the meeting.

Section 8. Quorum. A majority of the number of Directors as fixed by the By-Laws or the Articles shall be necessary to constitute a quorum for the transaction of business, except that if all directors have been notified at least five days in advance of such meetings, personally or in writing, the directors present at such meeting shall constitute a quorum. If teleconference ability is available, Board members may participate in Board meetings via teleconference call or other electronic means.

ARTICLE IV

OFFICERS AND DIRECTORS

Section 1. Executive Officers. The Executive Officers of the Federation shall be a President, Vice President and Past President, none of whom shall hold more than one office either in the Federation or the Association. Exceptions may be made with Board approval.

Section 2. Executive Board. The Executive Board shall consist of the Executive Officers and the Association Directors. Executive Board members must be members in the Active Members Classification.

Section 3. Election of Officers and Board Members. The President, Vice President and Administrator, Supervisor and Student Representatives, shall be elected by secret ballot prior to the Annual Meeting or by ballots cast electronically or by mail by the members entitled to vote thereon, no later than September 15, to serve for two year alternating terms and until their qualified successors are elected. Their term of office shall begin at the Annual Meeting following their election.

All candidates for offices of President and Vice President must have served at least one year as a member of the Board of Directors. No person shall be eligible to be a candidate for such office unless he shall either have been nominated by the Nominations Committee or unless he shall have been nominated by petition signed by not less than ten (10) Active Members and filed with the President no later than 10 days after the close of nominations. The Nominations Committee shall nominate the current Vice President as a candidate for President. In the event the current Vice President refuses or is unable to accept the

nomination for President, the nomination procedure for the office of President shall be to nominate two or more candidates from the Active Members classification.

The Nominations Committee shall nominate two or more candidates from the Active Members classification for Vice President. They shall nominate two or more Active Members for the positions of Administrator and Supervisor Representatives and two or more members from the active or student members for the Student Representative on the Board of Directors. All nominations shall be reported to the President.

Section 4. Association Directors. Each Association shall elect one Director to serve on the Executive Board for the next SCMAF year which begins with the Annual Meeting in accordance with the procedures outlined in Article VII, Section 5 (a).

Only elected Directors may vote and act in such matters as a Director; alternates can attend Board meetings but cannot vote nor can they be used for determining whether a quorum is present. (no proxy voting)

Section 5. Board of Directors. The Board of Directors shall consist of six (6) elected positions and eight (8) appointed positions. The elected positions consist of the Administrator, Supervisor and Student Representatives. The appointed positions consist of Educator Representatives (2), Programming Partners (2), Special Member, Youth Sports Commissioner, Adult Sports Commissioner, and a Wellness Program Commissioner. Appointed positions must be approved by the majority vote of the Executive Board and shall serve two year alternating terms.

Section 6. Removal. Any Officer or Board Member, except Association Directors may be removed, either with or without cause, by the affirmative vote of two-thirds of the ballots received. The vote will be by ballots cast by mail by those members eligible to vote. Pro and Con arguments must be mailed to the membership as described in Article XII. Section f (1).

Section 7. Vacancies. A vacancy in the office of President because of resignation, removal, disqualification or any other cause shall be filled by the Vice President being appointed President by the Board of Directors. In the event the current *Vice President* refuses to accept the appointment of President, the Board of Directors may appoint the immediate Past President, a member of the Board of Directors, who is an Active Member

or an Active Member to assume the office of President. The appointee must have served two (2) years on the Board of Directors. In the event that an appointment cannot be made, a special election by the general membership shall be held to fill a vacancy in the offices of President or Vice President.

Section 8. President. The President shall be the chief executive officer of the Federation and shall, subject to the control of the Board of Directors, have general supervision, direction, and control of business, staff, board members, and officers of the Federation. He shall preside at all meetings of the membership, Executive Board, and of the Board of Directors. He shall be responsible for the stewardship of the Federation, appoint and discharge temporary committees, appoint standing committees which can be discharged only with the approval of the Board of Directors, and call all meetings of the Federation. He shall be ex-officio a member of all the committees.

Section 9. Absence of President. In the absence or disability of the President, the elected officers in order of their rank shall perform all the duties of the President and when so acting shall have all the powers of, and be subject to, all the restrictions upon the President.

Section 10. Vice President. In the absence or disability of the, the Vice President shall perform all the duties of the President.

Section 11. Representatives and Commissioners shall represent the entire Federation membership and shall be assigned by the President to act as a liaison to the President, and Vice President, and to various federation committees.

ARTICLE V

EXECUTIVE DIRECTOR

Section 1. The Executive Director. The Executive Board shall appoint an Executive Director who shall serve at the pleasure of the Executive Board. He shall be the staff liaison to the Executive Board and Board of Directors, however, shall not be a member of the Executive Board or Board of Directors.

The Executive Director shall keep, or cause to be kept, a book of minutes at the principal office or such other place as the Executive Board may order of all meetings of

the officers, directors and of the membership. He shall keep, or cause to be kept, at the principal office or at such place as the Executive Board may designate, a record showing the names of all members and their addresses, their membership classification, the date each member became such, and a record of the date of the payment of dues and assessments by each member.

He shall keep and maintain adequate and correct accounts of the properties and transactions of the Federation. He shall deposit money and other valuables in the name and to the credit of the Federation with such depositories as may be designated by the Executive Board. He shall disburse the funds of the Federation and be responsible for the distribution thereof upon authorization of the Executive Board as approved by the membership, and shall render to the President, Officers, and Directors, whenever they request it, an account of all of his transactions as such Executive Director and of the financial condition of the Federation. He may sign checks up to an amount determined by the Board of Directors. Checks over the amount determined by the Executive Board require two signatures. Individuals authorized to sign Federation checks include the Executive Director, President, Immediate Past President and Vice President. He shall keep receipts and records in accordance with approved standards of bookkeeping. Such books, records and receipts shall be open for inspection at any time by an Active Member of the Federation. He shall render to the members at each official meeting of the membership a financial statement for approval thereat. He shall be responsible for the correspondence of the Executive Board and Board of Directors and for the preparation, editing and distributing of all minutes, notices of meeting, messages and bulletins to all members.

The Executive Director, or his staff, will be responsible, as the liaison, for all Federation Committees and their activities. He shall also preside as the Personnel Officer for all SCMAF and contracted staff under his supervision in the SCMAF office.

ARTICLE VI COMMITTEES

Section 1. Standing Committees. In the event that the Board of Directors determines that the management of the Federation would be benefited by the establishment of one or

more committees, the Board may, from time to time, establish one or more such committees. Each such committee shall be referred to as an Administrative, Training, Sports, or Ad Hoc Committee.

A. ADMINISTRATIVE COMMITTEES. The term Administrative Committee shall mean any committee appointed by the Board of Directors pursuant to Section 5212(a) of the California Nonprofit Federation Law that is authorized by specific delegation, without further Board action, to make and implement, with some degree of discretion, decisions of the Board of Directors pursuant to the guidelines established by the Board. The establishment of an Administrative Committee shall be effected by a resolution of the Board, approved by the vote of a majority of Directors then in office, which specifically sets forth the powers and duties delegated to the Administrative Committee.

Each Administrative Committee shall consist of two or more Members and shall be presided over by a Member selected by the President. Notice of and procedures for meetings of Administrative Committees shall be prescribed by the chairperson of each such Administrative Committee and meetings of Administrative Committees may be called by the Board of Directors or the chairperson of the Administrative Committee.

The Administrative Committees are Executive, Membership, Nominations, Policy, Finance, Sports Rules, Insurance and Medical Benefits, Investments, Special Projects, and Citation and Awards. Their duties and functions are:

(1) Executive Committee. The Executive Committee shall consist of three (3) members: the President, Vice President, and the Immediate Past President. The President shall be the chairperson of the Executive Committee. The Executive Committee shall:

- (a). Act on behalf of the Board of Directors between Board meetings.
- (b). Act as the Personnel Committee of the Board of Directors by advising the Board on matters of personnel including SCMAF personnel policies and SCMAF salary and benefits program.
- (c). The Executive Committee shall conduct the review of the Executive Director.
- (d). Develop and administer a program of orientation for newly elected Directors.

(e). Have all actions taken by the Executive Committee reported to and approved by the Board of Directors at the next meeting of the Executive Board.

(2)Membership Committee. The Membership Committee shall consist of a minimum of two (2) members of the Board of Directors appointed by the President to serve a one (1) year term. In addition, the committee shall include one member from each Association appointed by the Association President. The Chairperson shall be selected by the President. The Membership Committee shall:

(a). Present to the Executive Board recommendations for membership.

(b). Present to the Executive Board recommendations for awards and citations.

(c). Develop and administer a program of orientation for newly accepted members.

(3)Nominations Committee. The Nominations Committee shall consist of a minimum of two (2) members of the Board of Directors appointed by the President to serve a one (1) year term. In addition, the committee shall include one member from each Association appointed by the Association President. The Chairperson shall be selected by the President. The Nominations Committee shall: (a) Present to the Executive Board nominations for Officers and Elected Representatives.

(4)Policy Committee. The Policy Committee shall consist of a representative from each Association appointed by the Association President and three Past Presidents of the Federation appointed by the Committee Chairperson. The President shall appoint the immediate Past President of the Federation as chairperson of the Policy Committee. Each association representative shall serve for a period of two years with these alternating two-year terms divided among the Associations. The Chairman of the Policy Committee shall appoint members to fill vacancies. Each Past President shall serve one year. The Policy Committee shall review, clarify, and/or interpret matters involving Federation By-Laws or Policy as referred to it by the Board of Directors.

(5)Finance Committee. The Finance Committee shall consist of a representative from each Association appointed by the Committee Chairperson, the officers of the Federation and the immediate Past President. Each association representative shall serve for a period of two years with these alternating two-year terms divided among the Associations. The

Chairperson of the Finance Committee shall appoint members to fill vacancies. Each Federation officer shall serve the tenure of his office. The Chairperson of the Finance Committee shall be appointed by the President and shall serve a two (2) year term. This committee shall:

(a) Select a Certified Public Accountant to audit the Federation's accounts annually and submit a report to the Board of Directors following the close of business for the previous year.

(b) Act as an advisory committee to the Board of Directors on all matters pertaining to the financial affairs of the Federation.

(c) Receive the budget requests from all committees and administration.

(d) Review, recommend, and submit the budgets of the Federation Committees, , and Federation to the Board of Directors for approval and adoption.

The Executive Board shall provide committee chairpersons the opportunity for appeal and review prior to finalizing the budget.

(6) Sports Rules Committee. The Sports Rules Committee shall consist of a minimum of nine (9) Members. The Chairperson of the Sports Rules Committee shall be appointed by the President to serve a two year term. The committee shall include one person from each Association appointed by the Chairperson to serve two (2) year terms, with these alternating two-year terms divided among the Associations. In the event a member must be replaced, the Chairperson of the Sports Rules Committee shall appoint a replacement member who shall serve out the remainder of his predecessor's two-year term. The Sports Rules Committee shall draw up and recommend rules and regulations for participation in sports.

(a) The Chairperson of the Sports Rules Committee shall receive all proposals relating to SCMAF Sports Rules; he shall prepare the SCMAF Sports Rules Summary Report for presentation to the Board of Directors.

(b) Sports Rules Sub-Committees. Sports Rules Sub-Committees shall consist of the current Sports Committee for that sport, the immediate past chairperson for that Sport Committee and others who may be appointed by the President.

(7) Insurance and Medical Benefit Committee. The Insurance and Medical Benefit Committee shall consist of a representative from each Association appointed by the President of the Association to serve for a period of two years, with these alternating two-year terms divided among the Associations. Additional members may be appointed by the Chairman of the Committee. A Chairperson shall be appointed by the President to serve a one-year term. It shall be the duty of this committee and its chairperson to investigate and recommend to the Board of Directors any and all policies concerning the Players' Medical Benefit Fund, and Insurance plans for SCMAF. The PMBF Administrative Committee shall be a subcommittee of the Insurance and Medical Benefits Committee. The PMBF Administrative Committee shall consist of 5 members who shall not be Active or Associate Members of the Federation. These members shall be appointed to the Committee by the President for a term of 5 years, such terms being on a rotating basis, with one term expiring each year. The PMBF Administrative Committee shall periodically review and recommend for payment, claims made to the Players' Medical Benefit Fund; annually determine the award recipient(s) for the Jim Bishop Insurance and Medical Benefits Award; annually review and make recommendations to the Insurance and Medical Benefits Committee policies and fees for the Players' Medical Benefit Fund.

(8) Investment Committee. The Investment Committee shall consist of five members. Each member will serve for a period of three years. The President shall serve as an ex-officio member and make the necessary appointments annually. They shall meet a minimum of once per quarter to review current investments and make recommendations to the Board of Directors.

(9) Resource Development Committee. The Resource Development Committee shall consist of a minimum of three members appointed by the President. Each member will serve a period of two years. The President shall appoint a Chairperson for the committee to serve for a period of one year. They shall review, recommend and implement strategies for the development of contributions including cash, in-kind, facilities and human resources.

(10) Special Projects Committee. Upon a majority vote of the Board of Directors, the Board may appoint a committee to undertake a Special Project, not included in the responsibility of either a current Constitutional or General Committee. The responsibilities, make up, and chairperson for such committee shall be included in the motion and resolution to form the committee. Special Project Committee may be formed for no more than two years without additional action by the Board of Directors.

(11) Citations and Awards Committee. The Citations and Awards Committee shall consist of a minimum of one (1) member of the Board of Directors appointed by the President to serve a one (1) year term. In addition, the committee shall include one member from each Association appointed by the Association President. The Chairperson shall be selected by the President. The Citations and Awards Committee shall present to the Board of Directors recommendations for awards and citations.

B. SPORTS COMMITTEES. The President may appoint such Sports Committees as deemed appropriate consisting of Directors, or Members; but such Sports Committees shall not be deemed committees of the Board and shall not exercise any powers of the Board of Directors. Notice of, and procedures for, meetings of Sports Committees shall be as prescribed by the chairman of each such Sports Committee and meetings of Sports Committees may be called by the President of the Board, the Board of Directors, the Executive Board or the chairman of the Sports Committee. The duties and functions of the respective Sports Committees are:

(1) Sports Activity Committees. Sports Committees shall consist of members appointed from each Association. A Chairperson shall be appointed by the President to serve a one-year term. Sports Committees are those committees charged with the responsibility for the planning, promotion, and conducting of Federation sports competitions. Such committees shall plan and submit in writing to the Board of Directors a program, including budget, for the promotion and conduct of all Federation-wide tournaments, matches, and championships sponsored by the Federation.

The Sports Committees' Chairperson shall be the liaison between the Federation and any and all other associations and agencies conducting or promoting similar sports.

No Sports Committee shall commit or obligate the Federation to any financial agreements or other expenditures of money in excess of the Board approved committee budget. If additional funds are needed, the committee chairperson must submit a written request to the Board of Directors for approval.

Sports Committees shall be responsible for the promotion of all Association and Federation championships and other activity programs for adults and youth which are Federation authorized.

Sports Committees shall develop rules, annually evaluate rules and regulations for the sport, review all rule proposals submitted to them by the Sports Rules Committee, and make recommendations for rule additions, deletions, amendments and interpretations to the Sports Rules Committee. They shall submit complete reports, including financial, to the Board of Directors and each Association's sports representative. Written and financial reports of same shall go to the Executive Director.

(2) Officials' Education and Certification Committee. The Officials Education and Certification Committee shall consist of members appointed from each Association. A Chairperson shall be appointed by the President to serve a one-year term. The Officials' Education and Certification Committee shall: set up a system and procedure for the training, testing and certification of game officials for all sports; promote the recognition of certified officials; report regularly to the general membership; and report plans in writing to the Board of Directors for approval.

(3) Marketing Committee. The Marketing Committee shall consist of members appointed from each Association by the Association President. Additional members may be appointed by the Chairman of the Committee. A Chairperson shall be appointed by the President of SCMAF to serve a one-year term. The Marketing Committee shall develop policies, plans and programs to ensure the consistent promotion and communication of the philosophies, mission and programs of SCMAF. The Marketing Committee shall: design strategies to accomplish annual and long range advertising, public relations, public education, publications, promotions and resource development goals. The committee shall submit strategies to the Board; evaluate the success of strategies, plans, tactics and programs and report evaluations to the Board; solicit, review and provide material for

magazines, bulletins, website and electronic mailings to the membership etc., dealing with general information regarding the promotion of the Federation. They shall seek ways and means of publicizing the work, organization, and objectives of the Federation through local, state, and national publications. The committee shall report directly to the Board of Directors.

(4) Publications Committee. The Publications Committee shall consist of members appointed from each Association. Additional members may be appointed by the Chairman of the Committee. A Chairperson shall be appointed by the President of SCMAF to serve a one-year term. The Publications Committee solicits, reviews, and prepares material for issues of SportScene, website and electronic mailings to the membership, the Committee is also responsible for the nominations issue, providing information on candidates running for Board offices. The Publications Committee shall review for both content and format all SCMAF brochures, handbooks, newsletters, magazines and other publications intended for distribution.

(5) Youth Sports Development Committee. The Youth Sports Development Committee shall consist of members appointed from each Association. Additional members may be appointed by the Chairman of the Committee. A Chairperson shall be appointed by the President of SCMAF to serve a one-year term. The Committee shall be responsible for training and certification of coaches; parents education; youth sports training program evaluation.

C. TRAINING COMMITTEES. The Training Committee shall consist of members appointed from each Association. Additional members may be appointed by the Chairman of the Committee. A Chairperson shall be appointed by the President to serve a one-year term. The Training Committee will plan, oversee, conduct and evaluate a year round professional educational program consistent with the needs of the membership and the mission and goals of SCMAF. The Training Committee shall:

Design strategies and schedule programs to meet the educational needs of the membership for ongoing education for members and general development of issues impacting the membership

ARTICLE VII
ASSOCIATIONS

Section 1. Association (General)

a. Definition of Association. An association is a group of Federation members which have banded together to extend the Federation objectives and activities in their area. The purpose of having Associations within SCMAF is to improve communications to and from the Federation, SCMAF Members and Member's agencies, and to organize and conduct competition for participants from agencies within the Association.

b. Number and Boundaries of Associations. The Federation Board of Directors shall determine the number, boundaries, and designation of Associations.

Section 2. Association Requirements.

a. An Association shall consist of a minimum of ten (10) Active Members of the Federation representing at least five (5) public recreation agencies.

b. The Association shall organize and function under the Articles of Incorporation, and the By-Laws of the Federation.

c. The Association must elect a minimum number of officers: such as President, Vice-President, Secretary, Treasurer and Association Director. Officers must be Active Members of the Federation.

Section 3. Association Membership.

a. Any paid up member of the Southern California Municipal Athletic Federation within the Association's geographical boundaries shall be considered a member of the Association.

Section 4. Association Officers and Executive Board.

a. The Officers of the Association and the Director from that Association to the Federation, and others as deemed necessary, shall compose the Association Executive Board.

b. President's duties: Each recognized Association President shall be responsible in his Association to act upon behalf of the Federation, enforcing the rules and regulations and carrying out policies. It shall be his responsibility to promote SCMAF tournaments and contests; develop voluntary leadership; instill interest and enthusiasm in the participants; and create a mass participation program. He shall promote and hold meetings of SCMAF representatives in his Association to accomplish the program and purpose of the Federation.

c. Vice President's duties: In the absence or disability of the President, the Vice President shall perform all the duties of the President and when so acting shall have all the powers of, and be subject to, all the restrictions upon the President.

d. Secretary's duties: The Secretary shall send out notice of meetings and must send notices of meetings and minutes of meetings to the Executive Director of the Federation and to the Federation Board of Directors.

e. Treasurer's duties: The Treasurer shall keep records of all income and expense of the Association; deposit all funds and issue checks as directed by the Officers; make financial reports regularly to the Association and to the Federation.

f. Association Director's duties: The Association Director shall attend all meetings of the Federation Executive Board and the Board of Directors representing their Association. He shall vote on all matters before the Board and report to the Association membership all matters conducted by the Executive Board and the Board of Directors.

Section 5. Association Election.

a. Elections for Association President, Vice-President, Secretary, Treasurer, Director, and others as necessary, shall take place by secret ballot, either by mail or at a regular Association meeting called for that purpose. The Association shall strive to prepare a slate of at least two (2) names for each Association office. The Association Executive Board shall fill all vacancies between Association meetings.

Section 6. Association Meetings.

a. Associations shall hold not less than six (6) general membership meetings annually, spaced throughout the year.

b. The Association Annual Meeting shall be set aside for the purpose of installing an Association President and any other officers designated.

Section 7. Disbanding an Association.

a. An Association may disband or be disbanded:

(1). By a majority vote of its Active Members at a specially called meeting.

(2). By the Federation Board of Directors upon thirty (30) days written notice to the Association President, a two-thirds vote of the Federation Board of Directors and with the approval of the general membership.

b. The Federation Board of Directors shall not suspend or disband an Association unless:

(1). The Board of Directors determines, after written notice to the Association and an opportunity for the Association to be heard, that the Association has failed to comply with its material obligations as an Association as set forth in these Bylaws and in the Operating Policies and Requirements; or

(2). The Board of Directors determines that circumstances exist that threaten the health and safety of individuals involved in the SCMAF program or the financial integrity, name and reputation of SCMAF; that such circumstances may lead to immediate and substantial harm to SCMAF or any of its Associations; or

(3). The Board of Directors finds that the Association should not be permitted in accordance with criteria for formation of an Association set forth in Article VII, Section 2.

Section 8. Disbanded Association Assets. Upon disbanding the Association, all funds in the Association treasury will revert to the Federation treasury after a Federation audit.

Section 9. Yearly report.

a. An Association must provide a yearly activity report and proposed budget, along with monthly financial statements to the Federation.

ARTICLE VIII

REGISTRATION OF TEAMS AND INDIVIDUALS

Section 1. Registration of Teams and Individuals

a. All teams in each league in sports promoted and conducted by the Federation at large in any district, to be eligible to compete according to the rules and regulations in any tournament or championship of the Federation, shall pay to the Federation treasury the sum as fixed by annual or seasonal assessment, to be collected and remitted through the appropriate representative and turned over to the Federation.

b. On the youth level, the team registration shall be submitted and paid prior to any participation in the SCMAF Association or Federation events.

ARTICLE IX

TERMINATION OF MEMBERSHIP

Section 1. Termination of Membership. Any Active Member, Associate Member or Affiliate Member who shall cease to have such connection with a sports and athletic program as is required for a person to be such Active Member, Associate Member or Affiliate Member shall, upon such cessation, be automatically terminated as an Active Member, Associate Member or Affiliate Member of this Federation.

Section 2. Membership Terminated by Delinquency in Dues. No Member of the Federation who shall become delinquent in the payment of dues to the Federation shall be eligible to continue as a member of the Federation. Upon seven days written notice of such delinquency, such persons shall cease to be a member of the Federation unless payment of all delinquent dues and assessments is made prior to the expiration of such seven days.

ARTICLE X

CORPORATE SEAL

The corporate seal shall be circular in form, and shall have inscribed thereon "SOUTHERN CALIFORNIA MUNICIPAL ATHLETIC FEDERATION, 1959, CALIFORNIA"

ARTICLE XI

AMENDMENTS TO BY-LAWS

a. New By-laws may be adopted or these By-laws may be amended by a vote of the Active membership.

b. All proposed amendments, if recognized as such by the Board, must be acted upon by the Policy Committee.

c. The Policy Committee must submit the proposed amendment in ballot form with a written pro and con argument prepared by the Policy Committee for the approval of the Board of Directors.

d. All amendments submitted to the Board of Directors by the Policy Committee and approved by the Board must be deferred to the Active membership within 90 days from the date submitted to the Policy Committee.

e. Any By-law may be temporarily amended or waived by unanimous consent of the Board of Directors. Any action taken by the Board shall be in effect only for the current calendar year.

f. All proposed amendments in ballot form with pro and con arguments must be mailed to the Active membership at least 30 days prior to the voting deadline.

g. Amendments must receive a two-thirds majority vote of ballots received.

KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned, being all of the persons appointed in the Articles of Incorporation to act as the First Board of Directors of Southern California Municipal Athletic Federation, hereby assent to the foregoing By-Laws, and adopt the same as the By-Laws of the said Federation.

IN WITNESS WHEREOF, we have hereunto set our hands this day of August 1959.

James M. Bishop

Kenneth C. Wattenberger

Eugene Laumeister

C. E. Bolinger

Al Nash

Note: All references in these By-Laws to “he” should be construed to mean “he/she”.

FEDERATION POLICY PROCEDURES AND STATEMENTS
ADOPTED BY THE SCMAF BOARD OF DIRECTORS
REVISED AND APPROVED EFFECTIVE DECEMBER 1, 2009.

Manual Cantu, President