

INFORMATION REQUIRED

All Agencies enrolling in the SCMAF Class Insurance Program must provide:

- Completed application
- 2 copies of the Agency Class Brochure or Catalog with class titles, name of the instructor; start and end dates for the class; days and times of the class; location of the class
- Recent (past 3 years) claims or losses for the activities
- Projected number of students enrolled in the classes
- Sample copy of the class instructor contract or agreement
- Copy of the participant liability waiver form in use for the class

WAIVERS

All participants in classes insured under the SCMAF Class Insurance Program must have signed a waiver of liability and release form with the participating agency.

PAYMENT

Payment may be included with the registration forms or an agency may request an invoice from SCMAF. All invoices will be due in 30 days.

AUDITS

SCMAF does not require that the class roster or class registration be included with the forms, SCMAF retains the right to audit the enrollment records of any classes registered in the SCMAF Class Insurance Program.

INSURANCE UNDERWRITERS

The SCMAF Class Insurance Program is offered only through SCMAF by Lupke Rice Associates; and underwritten by Nationwide Life Insurance Company and Chartis Insurance Company.

SCMAF OFFICE
P.O. BOX 3605
SOUTH EL MONTE, CA 91733
Phone: (626) 448-0853 x11
Fax: (626) 448-5219
Email: SCMAF@scmaf.org
Website: www.SCMAF.org

PRE-APPROVED CLASS LIST

SCMAF & LUPKE CLASS LIST

Academic	Acting
Aerobics	Aquatics
Art & Crafts (Various)	Basketball - Instructional
Bowling - Instructional	Boxing (Youth) - Instructional
Card Game (Various)	Cheerleading - Instructional
Child/Infant CPR	Computer Classes
Cooking	CPR & First Aid
Dance (Various)	Dog Obedience
Fencing - Instructional	Golf - Instructional
Gymnastics - Instructional	Hockey - Instructional
Horseback Riding	Lifeguard
Music	Photography
Painting	Reading
Preschool/Daycare	Self Defense
Rowing - Instructional	Skating
Sewing	Swimming - Instructional
Surfing - Instructional	Tappercize -Instructional
Tai Chi	Tennis - Instructional
Tee-Ball	Volleyball - Instructional
Various Instructional Classes	Weight Lifting (Machines Only)
Yoga	

SOUTHERN CALIFORNIA MUNICIPAL ATHLETIC FEDERATION



RECREATIONAL CLASS INSURANCE PROGRAM

**LIABILITY AND ACCIDENT
PROTECTION
FOR RECREATION CLASSES**

www.SCMAF.org

CLASS INSURANCE PROGRAM

OVERVIEW

The SCMAF Class Insurance Program was established to provide insurance benefits and coverage to instructors and participants participating in an organized activity of recreational classes, under supervision of the Southern California Municipal Athletic Federation (SCMAF) member agencies. The SCMAF Class Insurance Program provides liability protection benefits to the SCMAF Member Agency, the instructor and the facility owner as well as supplemental medical benefits to the participants.

ELIGIBILITY

Class Instructors registered in the program by the Agency, who teach or lead classes or programs that are promoted, organized, conducted and supervised by SCMAF member agencies are eligible.

PERIOD OF ELIGIBILITY

Eligibility will commence on the date the SCMAF Class Insurance Program registration application is approved by the insurance underwriter. This is generally within 5 working days after the application is received by the SCMAF Office.



2010 FEES

\$1.60 per participant with \$5,000 accident protection and \$0 deductible for the term of the class, includes the \$1 million, per occurrence liability coverage with unlimited general aggregate limit.

CLASS INSURANCE PROGRAM BENEFITS

Instructors registering their classes will receive the following:

- \$5,000 Excess Medical Benefits for the instructor and all participants with \$0 deductible
- \$1 million liability insurance with unlimited general aggregate limit for the instructor, the agency and the facility owner

ELIGIBLE YOUTH AND ADULT ACTIVITIES

Youth and adult classes where participants are formally registered prior to their commencement in the program, with the exception of sports competition programs, are eligible. Note: Select sports programs of instruction, sports clinics and camps are eligible under the heading of sport development.



In order to be eligible, Agencies must register all contract classes lead by contracted instructors. Applications of select classes may not be accepted upon review. Individual instructor or class applications must be approved prior to registration.

A class is a single subject / activity for which participants are registered for a designated period of time. Each new enrollment or commencement date will constitute a new class. In case of ongoing enrollment classes, the date of coverage will begin with the first date of SCMAF Class Insurance Program registration and continue to the next sign up period (maximum of 12 weeks or 10 classes, which ever comes first).

The number of participants will be defined as the number of individual students who have or will enroll in any given class. For ongoing classes with open enrollment, individuals signing up for classes in a given calendar year will be counted, even if an individual only signs up for and attends one class period.

